

## Premises Licence

Peterborough City Council, Operations Directorate,  
Bridge House, Town Bridge, Peterborough, PE1 1HU

**Premises Licence Number**

060892

### Part 1 - Premises Details

**Postal address of premises, or if none, ordnance survey map reference or description**

Central Park  
Park Crescent

**Post Town** Peterborough

**Post Code** PE1 4DX

**Telephone Number** Information not provided

**Where the licence is time limited the dates**

Start Date  
End Date

**Licensable activities authorised by the licence**

**Provision of regulated entertainment**

**Plays**

The performance will take place both indoors and outdoors

**Films**

The exhibition will take place both indoors and outdoors

**Live Music**

The live music will take place both indoors and outdoors

**Recorded Music**

The recorded music will take place both indoors and outdoors

**Performances of Dance**

The performance of dance will take place both indoors and outdoors

**Anything of a similar description to that of live music, recorded music or performances of dance**

The entertainment will take place both indoors and outdoors

**Provision of entertainment facilities**

**Making Music**

The activity will take place both indoors and outdoors

**Dancing**

The activity will take place both indoors and outdoors

**Entertainment of a similar description to that of making music or dancing**

The activity will take place both indoors and outdoors

**The times the licence authorises the carrying out of licensable activities**

**Plays**

Monday to Sunday      Between 10.00hrs and 22.00hrs

**Films**

Monday to Sunday      Between 10.00hrs and 22.00hrs

**Live Music**

Monday to Sunday      Between 10.00hrs and 23.00hrs

**Recorded Music**

Monday to Sunday      Between 10.00hrs and 23.00hrs

**Performances of Dance**

Monday to Sunday      Between 10.00hrs and 22.00hrs

**Anything of a similar description to that of live music, recorded music or performances of dance**

Monday to Sunday      Between 10.00hrs and 22.00hrs

**Making Music**

Monday to Sunday      Between 10.00hrs and 22.00hrs

**Dancing**

Monday to Sunday      Between 10.00hrs and 22.00hrs

**Entertainment of a similar description to that of making music or dancing**

Monday to Sunday      Between 10.00hrs and 22.00hrs

**The opening hours of the premises**

Monday to Sunday      Between 00.00hrs and 00.00hrs

**Where the licence authorises supplies of alcohol whether these are on and / or off supplies**

N/A

## Part 2

**Name, (registered) address, telephone number and email (where relevant) of holder of premises licence**

Enterprise Peterborough  
Nursery Lane  
Fengate  
Peterborough  
PE1 5BG  
01733 425304  
[judith.neal@enterprisepeterborough.co.uk](mailto:judith.neal@enterprisepeterborough.co.uk)

**Registered number of holder, for example company number, charity number (where applicable)**

N/A

**Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol**

N/A

**Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol**

Licence Number	N/A
Issuing Authority	N/A

## **Annex 1 - Mandatory conditions**

Licensees should note that the under enclosed Mandatory conditions should be read in conjunction with the granted licence and these conditions shall be enforceable where relevant to the operation of the premise and its activities.

### **Exhibition of films**

This registration authorises the exhibition of films subject to the following conditions:

1. I will not exhibit any film unless –
  - (a) it has received a "U", "PG", "12", "12A", "15" or "18" certificate from the British Board of Film Classification; or
  - (b) it is a current newsreel which has not been submitted to the British Board of Film Classification.
  
2. Where films are classified by the film classification body, (British Board of Film Classification) I will make sure that children (persons under 18) are only admitted in accordance with the classification of the film:  
  
U – Universal – suitable for audiences aged 4 years and over;  
PG – Parental Guidance – some scenes may be unsuitable for young children;  
12 – viewing by persons aged 12 years and over;  
12A – viewing by persons aged 12 years or older or persons younger than 12 when accompanied by an adult;  
15 – viewing by persons aged 15 years and over;  
18 – viewing by persons aged 18 years and over.
  
3. Where the Licensing Authority has made a recommendation on the restriction of admission of children to a film, I will make sure that notices are displayed both inside and outside the premises so that persons are aware of the classification.

## **Annex 2 - Conditions consistent with the Operating Schedule**

### **All Licensing Objectives**

4. All complaints regarding noise or light pollution will be dealt with by effectively by the event organiser.
5. Production equipment will not be disassembled until after 8am the following day after an event to reduce noise pollution.

### **Crime and Disorder**

6. Door supervisors will be used or employed at all times when a licensable activity is being carried out when considered necessary to:
  - Prevent the admission and ensure the departure from the premises of drunk and disorderly persons, without causing further disorder;
  - Keep out excluded individuals (subject to court or pub watch bans)
  - Search and exclude persons suspected of carrying illegal drugs or offensive weapons; or
  - Maintain an orderly queue outside the venue.
7. Door Supervisors used shall be registered by the Security Industry Authority.
8. A means of two way communication shall be provided between the premises and the local police or CCTV monitoring centre to report incidents.
9. Drinks shall only available for consumption from plastic vessels or toughened glass.
10. No drinks shall be available for consumption from glass bottles.
11. No alcohol shall be available for purchase to be consumed on or off the premises.
12. The maximum occupancy of the licensed premises is restricted at any one time to:4,999
13. The premises license holder shall be responsible for prevention and disposal of waste at the premises and make provision for the emptying of litter bins in the vicinity of the premises.
14. The premise license holder shall not participate or encourage flyposting of events or the venue and any leaflet distribution shall be managed in such a way as to prevent litter.
15. Lighting shall be provided at the premises (and in any private car park) during the hours of darkness when any licensable activity takes place on the premises.

16. The Holder of the Premises Licence, or responsible person over the age of 18 years nominated by them in writing, shall be in charge of and remain at the Licensed Premises during any event where licensable activities take place. The person in charge shall not be engaged in any duties that will prevent them from exercising general supervision of the premises. They shall be responsible for maintaining good rule and order within the premises under this licence, taking charge of emergency situations and the summoning of emergency services.
17. No conduct or behaviour which is obscene, indecent, offensive, disgusting or shocking or of demoralising character or which in any way offends against recognised standards or propriety or is injurious to the public shall take place on the Licensed Premises whilst an event is being held.
18. An 'Authorised Person' representing the Licensing Authority or any of the Responsible Authorities whether in uniform or not shall upon production of written identification have free access to any place in respect of which a premise licence or club premise certificate is in force at all reasonable times and shall be permitted by the holder of the premises licence upon request, to examine any books or records required to be kept by the holder of the premises licence and to examine and test any furniture, equipment, fittings and the like.

## **Public Safety**

19. Escape routes and exits, including external exits, shall be maintained to ensure that they are not obstructed, in good order with non-slippery and even surfaces, free of trip hazards and clearly identified.
20. Where chairs and tables are provided, internal gangways are to be kept unobstructed.
21. All exit doors shall be easily openable and shall not require the use of a key, card, code and gates or similar means.
22. Doors and gates at exits shall be regularly checked to ensure that they function satisfactorily and a record of the check will be kept.
23. Any removable security fastenings shall be removed whenever the premises are open to the public or occupied by staff.
24. Safety checks are to be carried out before the admission of the public or club members and guests; and details of such checks are to be kept in a Log-book.
25. Hangings, curtains and temporary decorations shall be maintained in a flame-retardant condition.
26. Any upholstered seating shall meet on a continuous basis the pass criteria for smouldering ignition source 0, flaming ignition source 1 and crib ignition source 5 when tested in accordance with section 5 of Bs 5852:1990.

27. Hangings, curtains and temporary decorations shall be arranged so as not to obstruct exits, fire safety signs or fire-fighting equipment.
28. Temporary decorations shall not be used without prior notification to the licensing authority/fire authority.
29. Notices detailing the action to be taken in the event of fire or other emergencies, including how the fire brigade should be summoned, shall be prominently displayed and protected from damage and deterioration.
30. The fire brigade will be called at once on actuation of the fire alarm or to any outbreak of fire, however slight, and the details recorded in a Fire Log-book.
31. All staff shall be given instructions on the method and use of fire extinguishers and fire blankets on the licensed premises; the position of emergency switches, the use of normal and emergency exits and procedures to be followed in the event of an evacuation of the premises.
32. Access for emergency vehicles shall be kept clear and free from obstruction.
33. Management are responsible for ensuring that comprehensive arrangements exist to enable the safe evacuation of all disabled occupants in the event of an emergency.
34. An adequate and appropriate supply of first aid equipment and materials shall be available on the premises.
35. At least ONE trained first aider(s) will be on duty when the public are present.
36. In the absence of adequate daylight the lighting in any area accessible to the public shall be fully operational.
37. Fire safety signs shall be adequately illuminated.
38. Emergency lighting shall not be altered without prior notification to the Licensing Authority.
39. Emergency lighting batteries must be fully charged before admission of the public.
40. In the event of failure of normal lighting, where the emergency lighting battery has a capacity of one hour, evacuation of the premises shall be possible within 20 minutes.
41. Where the emergency lighting battery has a capacity of three hours, evacuation of the premises shall be possible within one hour.
42. Temporary electrical wiring and distribution systems shall not be provided without notification to the licensing authority at least ten days before
43. Any temporary electrical wiring and distribution systems shall comply with the recommendations of BS 7671 or where applicable BS 7909.

44. The following systems shall be maintained and inspected by suitably qualified professional persons in accordance with any British Standards and at intervals recommended in national guidance, and records kept of such inspections available for inspection by authorised officers on request:

Building Electrical Installation  
Emergency Lighting System  
Fire Warning System  
Gas boiler, calorifier or appliance  
Oil fired boiler or appliance  
Suspended ceilings  
Portable fire fighting equipment  
Temporary Electrical Installation

45. Valid public liability insurance shall be kept in force and a copy of the schedule shall be available for inspection by an authorised officer on request.
46. The premises shall not be altered in such a way as to make it impossible to comply with an existing licence condition, without first seeking a variation of the premises licence.  
(N.B This will enable you to propose the amendment of any conditions that you would not be able to comply with upon completion of works)
47. Where special effects or mechanical installation are used they shall be arranged and stored so as to minimise any risk to the safety of the audience, performers and staff.
48. Prior notification of 28 days shall be given to the Licensing, Health & safety and/or Fire Authority in relation to the use of any of the following special effects:
- Dry ice machines and cryogenic fog.
  - Smoke machines and fog generators.
  - Foam cannon/snow machine.
  - Pyrotechnics, including fireworks.
  - Real flame.
  - Firearms.
  - Motor vehicles.
  - Strobe lighting.
  - Explosives and highly flammable substances.
  - Lasers; (see HSE Guide The Radiation Safety of lasers for display purposes [HS(G)95] and BS EN 60825; Safety of laser products)
49. Free drinking water shall be available at all times the premises is open to the public.
50. Staff on the premises shall monitor and record the number of patrons within the premises.
51. Attendants shall not be engaged in any duties that would hinder the prompt discharge of their duties in the event of an emergency or entail their absence from the auditorium where they are on duty.
52. Attendants will be readily identifiable to the audience.



53. The premises shall not be used for a closely seated audience except in accordance with seating plans. A copy of the plan will be displayed at the premises.
54. No articles shall be attached to the back of any seats which reduce the clear width of seatways or cause a tripping hazard or obstruction.
55. Any copy of any certificate relating to the design, construction and loading of any temporary seating available so that it can be shown to any authorised person on request.
56. In no circumstances is anyone permitted to:-
  - (i) sit in any gangway.
  - (ii) stand or sit in front of an exit, or
  - (iii) stand or sit on any staircase including any landings.
57. All scenery shall be maintained fire retardant
58. The safety curtain shall be installed and maintained in such a way as to protect the audience from the effects of a fire or smoke on stage for sufficient time to enable the safe evacuation of the auditorium.
59. Any curtains provided between the stage and the auditorium shall be heavyweight and of non-combustible material or inherently or durable treated flame-retardant fabric.
60. When an event is to take place within Central Park the local authority, local fire authority and local Police will be informed no less than 28 days prior to the event.
61. The event organiser is to liaise with the local authority, local fire authority and local Police as to the specifics of the event and if applicable to hold consultation meetings with these authorities. The event organiser is to comply with all conditions imposed by these authorities that may arise from the consultation meeting
62. The type and numbers required of all fire fighting equipment required at an event will be determined by the local fire authority and the event organiser is responsible for ensuring this condition is adhered to.
63. There shall be installed on the Licensed Premises whilst an event takes place a telephone (mobile or fixed) or clear notice to staff indicating the nearest telephone ( mobile or fixed ) for calling the emergency services. Instructions for calling the emergency services must be posted at each telephone in the Licensed Premises.
64. The holder of the premises licence must ensure that the permitted numbers for the Licensed Premises, which are detailed in the attached schedule, are not exceeded at any time whilst an event takes place. An appropriate method of ensuring the permitted numbers at organised events are not exceeded must be implemented at all times

65. • When an event is taking place stewards shall be provided as follows:-

Events where the audience is seated:-

<u>Number of Persons Present</u>	<u>Number of Stewards Required</u>
Up to and including 250	1
251 to 500	2
501 to 750	3
751 to 1000	4

and thereafter on the basis of 1 steward per 250 persons

- Premises where the audience is not seated:-

Upto and including 100	1
101 to 200	2
201 to 300	4
301to 400	4

and thereafter on the basis of 1 steward per 100 persons.

66. The holder of the premises licence shall be responsible for ensuring that staff & stewards at an event are fit to undertake the duties allocated.
67. All staff/stewards at an event shall be given instructions with regard to the method and use of the fire extinguishers used on the premises, the positions of emergency switches and the methods of entrance and exit by both normal and emergency exits. Dates and times of instruction shall be recorded in the log book.
68. The Licensing Authority reserves the right to increase the number of stewards required, when in its opinion, a particular event, or audience necessitates additional stewarding.
69. Exit doors as specified by the Fire Authority shall open outwards and shall be fitted with a fastening only of a pattern and in a position approved by the Fire Authority on behalf of the Licensing Authority.
70. Any chain or padlock used for securing an exit door when the Licensed Premises (or part being used for an event) are not occupied shall be removed from the door before the members of the public are admitted to the Licensed Premises ( or part being used by an event ), and shall be placed on a hook in the position approved by the Fire Authority not accessible to the public.

71. No special effects equipment shall be used in the premises under the terms of the licence, unless prior written consent is given by the Licensing Authority. This includes the use of firearms, weapons, other firearms, strobe lights, equipment that uses a heat source to produce effects, i.e. real flame, smoking, smoke capsules, pyrotechnics, and generators; lasers and holographs
72. Applications for consent to use such special effects shall be made by the holder of the premises licence in writing to the Licensing Authority at least seven days before the first performance of the entertainment and shall give full details of its proposed use, together with the date and time of any rehearsal.
73. First aid facilities shall be suitable and sufficient for the type of use of the Licensed Premises in accordance with the Health and Safety (First Aid) Regulations 1981
74. First Aid Staff  
A first aider is to be provided on the Licensed Premises during the opening hours of an event to the following scale:-
- |           |   |
|-----------|---|
| 1 – 250   | 1                                       |
| 251 – 500 | 2                                       |
| Above 500 | Extra 1 for every 500 or part thereof.. |
75. All mobile hot & cold food outlets (i.e. ice cream vans, 'burger' vans) must be certified with the Local Authority Food Safety team and consented to street trade (in public areas) by the Local Authority's Licensing Team.

### **Public Nuisance**

76. The premises license holder shall take all necessary steps to ensure that noise or vibration is not noticeable at the façade of any noise sensitive premises.
77. Prominent, clear and legible notices at all exits shall be displayed on the premises requesting patrons to respect the needs of local residents and to leave the premises and the area quietly.
78. Approval from the Licensing Authority (by means of a variation application) shall be sought prior to the use of explosives, pyrotechnics and fireworks of a similar nature which could cause disturbance in surrounding areas (see 69).
79. The placing of bottles into receptacles outside the premises shall take place at times that will minimise disturbance to nearby properties.
80. Any request by an authorised officer of the Council in relation to reducing noise levels shall be complied with.

81. A person nominated by the premises licence holder shall be responsible for monitoring noise levels and instructed to implement changes in noise levels in accordance with any request by an authorised officer of the Council immediately and ensure that volume is maintained at the reduced level.
82. The premises licence holder shall implement a system to ensure that offensive smells from the licensed premises are not permitted so as to cause a nuisance to nearby properties and the premises are properly vented.
83. Receptacles for waste shall be emptied regularly to minimise nuisance smells.
84. The licensed premise shall provide an adequate number of public conveniences in accordance with the requirements of BS 6465 : Part 1 : 1994
85. Flashing or particularly bright lights on or outside the licensed premises must not cause a nuisance to nearby properties, {whilst balancing the need for lighting in the interests of prevention of crime and disorder}.
86. Adequate and suitable (lidded) receptacles shall be provided to receive and store refuse from the premises/site.
87. Receptacles for refuse storage shall be maintained in a clean condition.
88. Litter shall be prevented at all times and where identified regularly cleared from the vicinity of the premises.
89. The premises licence holder shall arrange for and ensure the removal, within 24 hours of the finish of the event, of:
  - All refuse (including litter picking across the site).
  - Off site litter within one mile of the site along access and egress routes to the event
 (Note: this is in respect of outdoor events only)
90. A noise propagation test shall be undertaken prior to the start of the event in order to set appropriate control limits at the sound mixer position. The sound system shall be configured and operated in a similar manner as intended for the event. The sound source used for the test shall be similar in character to the music likely to be produced during the event.
91. **Concert days per calendar year, per venue, 1 to 3 events.** The control limits set at the mixer position shall be adequate to ensure that Music Noise Level (MNL) shall not at any noise sensitive premises exceed **65 dB(A)** over a 15 minute period throughout the duration of the concert.
92. The control limits at the mixer position shall be adequate to ensure that the  $L_{Aeq,15min}$  in the 63Hz and 125Hz octave bands shall not at any noise sensitive premises exceed **65 dB(A)** throughout the duration of the event.

93. The control limits set at the mixer position shall be adequate to ensure that the MNL shall not at any noise sensitive premises exceed **65 dB(A)** over a 15 minute period throughout any rehearsal or sound check for the event.
94. **Concert days per calendar year, per venue, 4 to 12 events.** The control limits set at the mixer position shall be adequate to ensure that Music Noise Level (MNL) shall not at any noise sensitive premises exceed **the back ground noise level by more than 15dB(A)** over a 15 minute period throughout the duration of the concert.
95. The control limits at the mixer position shall be adequate to ensure that the  $L_{Aeq,15min}$  in the 63Hz and 125Hz octave bands shall not at any noise sensitive premises exceed **the back ground noise level by more than 15dB(A)** throughout the duration of the event.
96. The control limits set at the mixer position shall be adequate to ensure that the MNL shall not at any noise sensitive premises exceed **the back ground noise level by more than 15dB(A)** over a 15 minute period throughout any rehearsal or sound check for the event.
97. The Licensee shall ensure that the promoter, sound system supplier and all individual sound engineers are informed of the sound control limits and that any instructions from the organiser regarding noise levels shall be implemented.
98. The Licensee shall continually indicatively and subjectively monitor and record noise levels, and advise the sound engineer (if appropriate) accordingly to ensure that the noise limits are not exceeded. The Licensing Authority shall have access to the results of the noise monitoring at any time.
99. Music from the event is permitted only between the following hours:  
10.00 hrs to 22:00 hrs

### **Protection of Children from Harm**

100. Retailer Alert Bulletins issued by the Portman Group shall be complied with  
*Note: This condition may be appropriate for licensed premises selling alcohol products in a manner that may appeal to or attract minors.*
101. A crime prevention policy agreed by the police and local authority will be in place.
102. A proof of age policy agreed by the police and local authority shall be implemented.  
*Note: Proof of age cards are dealt with in the list of conditions relating to the crime and disorder objective. However, it may be appropriate to consider the production of proof of age cards to ensure that appropriate checks can be made where the presence of children is restricted by age at certain time.*

103. Attendant(s) are to be stationed in the area(s) occupied by the children and in the vicinity of each exit, at a ratio of one attendant per 50 children (or part thereof).
104. Backstage facilities shall be large enough to accommodate safely the number of children taking part in any performance.
105. All chaperones and production crew on the show must receive instruction on the fire procedures prior to the arrival of the children.
106. Special effects, including smoke, dry ice, rapid pulsating or flashing lights, are not to be used in performances involving children.
107. Children performing in productions shall be kept under adult supervision at all times, including transfer from stage to dressing room and anywhere else on the premises.
108. Children shall be accounted for at all times in case of an evacuation or emergency.

**Annex 3 - Conditions attached after a hearing by the licensing authority - NONE**

**Annex 4 – Plans**



**PART B**

**Premises licence summary**

Peterborough City Council, Operations Directorate,  
Bridge House, Town Bridge, Peterborough, PE1 1HU

**Premises Licence Number**

060892

**Premises Details**

<b>Postal address of premises, or if none, ordnance survey map reference or description</b> Central Park Park Crescent	
<b>Post Town</b> Peterborough	<b>Post Code</b> PE1 4DX
<b>Telephone Number</b> Information not provided	

<b>Where the licence is time limited the dates</b> Start Date End Date
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<p><b>Licensable activities authorised by the licence</b></p> <p><b>Provision of regulated entertainment</b></p> <p><b>Plays</b> The performance will take place both indoors and outdoors</p> <p><b>Films</b> The exhibition will take place both indoors and outdoors</p> <p><b>Live Music</b> The live music will take place both indoors and outdoors</p> <p><b>Recorded Music</b> The recorded music will take place both indoors and outdoors</p> <p><b>Performances of Dance</b> The performance of dance will take place both indoors and outdoors</p> <p><b>Anything of a similar description to that of live music, recorded music or performances of dance</b> The entertainment will take place both indoors and outdoors</p> <p><b>Provision of entertainment facilities</b></p> <p><b>Making Music</b> The activity will take place both indoors and outdoors</p> <p><b>Dancing</b> The activity will take place both indoors and outdoors</p> <p><b>Entertainment of a similar description to that of making music or dancing</b> The activity will take place both indoors and outdoors</p>
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**The times the licence authorises the carrying out of licensable activities**

**Plays**

Monday to Sunday Between 10.00hrs and 22.00hrs

**Films**

Monday to Sunday Between 10.00hrs and 22.00hrs

**Live Music**

Monday to Sunday Between 10.00hrs and 23.00hrs

**Recorded Music**

Monday to Sunday Between 10.00hrs and 23.00hrs

**Performances of Dance**

Monday to Sunday Between 10.00hrs and 22.00hrs

**Anything of a similar description to that of live music, recorded music or performances of dance**

Monday to Sunday Between 10.00hrs and 22.00hrs

**Making Music**

Monday to Sunday Between 10.00hrs and 22.00hrs

**Dancing**

Monday to Sunday Between 10.00hrs and 22.00hrs

**Entertainment of a similar description to that of making music or dancing**

Monday to Sunday Between 10.00hrs and 22.00hrs

**The opening hours of the premises**

Monday to Sunday Between 00.00hrs and 00.00hrs

**Where the licence authorises supplies of alcohol whether these are on and/ or off supplies**

N/A

**Name, (registered) address of holder of premises licence**

Enterprise Peterborough  
Nursery Lane  
Fengate  
Peterborough  
PE1 5BG  
01733 425304  
[judith.neal@enterprisepeterborough.co.uk](mailto:judith.neal@enterprisepeterborough.co.uk)

**Registered number of holder, for example company number, charity number (where applicable)**

N/A

**Name of designated premises supervisor where the premises licence authorises for the supply of alcohol**

N/A

**State whether access to the premises by children is restricted or prohibited**

N/A